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Legal and Democratic Services



To: All Members of the Nonsuch Park Joint Management Committee

Dear Councillor,

**NONSUCH PARK JOINT MANAGEMENT COMMITTEE - MONDAY, 26TH JULY, 2021 ,
Council Chamber - Epsom Town Hall**

Please find attached the following document(s) for the meeting of the Nonsuch Park Joint Management Committee to be held on Monday, 26th July, 2021.

6. **COMMITTEE WORK PROGRAMME** (Pages 3 - 12)

To agree a Committee Work programme to enable an annual Work Plan to be developed.

For further information, please contact Democratic Services, email:
democraticservices@epsom-ewell.gov.uk or 01372 732000

Yours sincerely

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Clerk to the Committee

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COMMITTEE WORK PROGRAMME

Head of Service:	Amardip Healy, Chief Legal Officer
Wards affected:	Nonsuch Ward;
Appendices (attached):	1: Draft Work Programme

Summary

To agree a Committee Work programme to enable an annual Work Plan to be developed.

Recommendation (s)

The Committee is asked to:

- (1) Consider whether it wishes to develop a long term Committee Work Programme;
- (2) Consider items for inclusion within a Committee Work Programme;
- (3) Consider what matters should be included in the Committee Annual Work plan for 2021-2022.

1 Reason for Recommendation

- 1.1 The Committee has expressed a wish to have an annual work plan to help prioritise work which it wishes to see completed. A longer term work programme may help to identify items and the necessary support and resources needed for delivery of items which fall outside the standard work of the Committee.

2 Background

- 2.1 Over the last 3 years the Committee has reviewed the position of how Nonsuch Park can be self-sustaining, offer an improved visitor experience and address some of the long standing issues affecting the Park.
- 2.2 At its meeting in February 2019, the Committee discussed current practices that could be improved and opportunities for increasing income. The Committee agreed the following recommendations were agreed:
 - (1) A new inter authority agreement for the management of Nonsuch Park;

- (2) To investigate with both Councils the ability to utilise existing arrangements each Council has in place to support the work of the Joint Management Committee;
 - (3) Epsom & Ewell Borough Council to take forward a parking management scheme to address parking issues (along the lines of the Beddington Park trial);
 - (4) Work to be commissioned on a draft strategic plan for Nonsuch Park encompassing a new 10 year management and business plan.
- 2.3 The Committee are keen to ensure the work which was identified in 2019 is undertaken.
- 2.4 The last Municipal Year has proved very difficult to do anything in terms of taking forward any of the work which was identified for the Park. The priority for both Councils has been activities around supporting their residents during the Covid pandemic. This has put pressure on availability of staff and funding to support the delivery of the work identified in 2019.
- 2.5 The increase in the use of the Park during the lockdowns has helped to reinforce the Committee's wish to develop the Park as a destination, but also for the Park's heritage to be preserved. However, this is against a background of neither Council being able to increase their current financial commitments to the Park.
- 2.6 The Committee has been asking for work on the business plan to move forward. It feels until the work is completed and implemented, the Committee are unable to address the shortfalls which exist in terms of maintenance of the Park's facilities, nor the extension of what the Park is able to offer.
- 2.7 To help document and deliver an annual Work Plan, the Committee need to agree its priorities for a Work Programme. The nature of much of the updating work which the Committee has identified both in 2019 and subsequently, has in some cases, a long delivery timeline. Appendix 1 captures much of what the Committee has raised over the years in terms of work which it feels needs to be undertaken. Some of the items will have significant costs attached to them. All such items will need to be the subject of a report and approval process by the Committee. In some instances this may require consideration by each of the respective Councils' own committees, particularly if the items require extra funding support.
- 2.8 The Work Programme is not designed to be a prescriptive document, however, the Committee has asked on a number of occasions for a range of outstanding matters to move forward. The aim of the Work Programme is to map matters which have been raised and decide on a priority and what can sit in an annual work plan. This will allow the Committee to track progress and also update, if priorities change, over the life cycle of the Work Programme.

- 2.9 The items currently identified list on Appendix 1 are matters which the Committee have raised and they are in no order of priority.
- 2.10 The Committee has also raised the ability to raise funding through outside channels as a potential source of funding a Work Programme. This may be through access to Community Infrastructure Levey monies, it may grant monies and it may even be through the use of a crowdfunding platform.
- 2.11 The Park already benefits from the huge amount of work and commitment of a number of voluntary organisations. There are a number of examples around the County where local authorities have and are working with their communities to attract funding to community led projects. Some examples with links are included at the end of the report.
- 2.12 A recent survey, reviewed the impact of Crowdfund London for the Mayor of London. The project is reported to have topped up the Mayoral funds by additional £2.5 million, and supported 130 projects.
- 2.13 As the public sector proceed with their 'Build Back Better' journeys, there is potential for better engagement with a range of communities who wish to a part in that journey of rebuilding. The work needed to support the Park offers that ideal opportunity of trying to harness the additional interest the Park created since the start of the pandemic.
- 2.14 The Committee may wish to attend a workshop to explore the possible opportunities a crowdfunding platform could bring.

3 Risk Assessment

Legal or other duties

3.1 Impact Assessment

- 3.1.1 Items on the Work Plan may require impact assessments, and these will be picked up as items are brought forward.

3.2 Crime & Disorder

- 3.2.1 None arising from this report.

3.3 Safeguarding

- 3.3.1 None arising from this report.

3.4 Dependencies

- 3.4.1 None arising from this report.

3.5 Other

- 3.5.1 None.

4 Financial Implications

4.1 Items on the Work Programme will have a cost attached to them. For those matters where a procurement exercise needs to be carried out, a separate report need to will be bought to the Committee setting out the potential costs of such exercise before any item is proceeded with. In the event these costs cannot be met from current budgets, each Council will need to consider whether they agree to any additional money to be made available.

4.2 **Section 151 Officer's comments:** None arising from the contents of this report.

5 Legal Implications

5.1 None arising from this report.

5.2 **Monitoring Officer's comments:** None arising from the contents of this report.

6 Policies, Plans & Partnerships

6.1 **Council's Key Priorities:** The following Key Priorities are engaged: not applicable.

6.2 **Service Plans:** The matter is not included within the current Service Delivery Plan.

6.3 **Climate & Environmental Impact of recommendations:** not applicable.

6.4 **Sustainability Policy & Community Safety Implications:** not applicable.

6.5 **Partnerships:** not applicable.

7 Background papers

7.1 The documents referred to in compiling this report are as follows:

Previous reports:

- Governance arrangements for the Joint Committee, 4 February 2019
- <https://democracy.epsom-ewell.gov.uk/ieListDocuments.aspx?CId=150&MId=582&Ver=4>

Other papers:

- <https://about.spacehive.com/case-studies/the-line/>

- <https://about.spacehive.com/case-studies/the-gll-case-study/>
- Kent County Council,
<https://www.spacehive.com/movement/crowdfund-kent>
- Worcestershire County Council,
<https://www.spacehive.com/movement/worcs>
- West Sussex County Council,
<https://www.spacehive.com/movement/westsussexcrowd>
- the Mayors of
- London, <https://www.spacehive.com/movement/mayoroflondon>
- Leicester, <https://www.spacehive.com/movement/crowdfundleicester>
- <https://www.nesta.org.uk/blog/crowdfunding-crisis/>
- <https://www.localgov.co.uk/Crowdfunding-platform-launches-offer-to-roll-out-EV-chargers-in-Greater-Manchester-/52190>
- <https://www.lexology.com/library/detail.aspx?g=dbbfbcf5-03ad-42d0-8334-383cedb46d66>

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Nonsuch Joint Committee

Items for a Work Programme

Provisional Meeting date	Reports	Commentary	Progress Tracker
Standard Annual Work Plan items			
Start of Year	Annual Work Plan	To set the Committee's Work Plan for the year ahead.	
	Events Booking	Standard regular report, to be brought as needed.	
	Property Update	Member have asked for an update for each Meeting.	
	Finance & Budget Reports	Standard regular reports brought as needed.	
	Maintenance Update	Standard regular reports brought as needed.	
	Volunteers Update	Regular updates on the work of those who support the Park.	
End of Year	Review of Work Plan	Review of current Work Plan tracker and work for next Municipal year.	

Additional items raised by Committee			
	Byelaws	Updating current byelaws with the addition of new activities to be managed. This will need extra resources from Operational Services and support from a Legal Service to develop new byelaws and take them through an adoption process.	
	Car Parking Arrangements in the Park	To address the long standing car parking issues. This will need extra resources from a Parking Team and support from a Legal Service to deliver a scheme.	
	Inter Authority Agreement	To update the current arrangements for the Committee in line with the Committee's recommendation of February 2019. This will need negotiation by both Councils and support from a Legal Service to draft a new agreement.	
	Review of governance arrangements	Once Inter Authority agreement review, the Committee will need to consider its governance arrangements, for example Standing Orders, when and where the Committee will meet.	
	Business Plan for the Park	To plan for the Park to be self-sustaining.	

		This will require an external procurement exercise to find a provider who is able to develop a business plan.	
	Park Management Plan	Management Plan needs to be updated. This will require an external procurement exercise to find a provider who is able to develop a park management plan. It may be that the Business plan and Management plan could be produced at the same time by one provider	
	Accessing outside funding and resources	There are a number of models for accessing or raising 3 rd party monies, for example grant monies, crowdfunding, Community Infrastructure Levy funding. Pending the development of a Park Business Plan, the Committee may need to consider how it may be able to raise funding streams to support work programme items.	

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